

PINCONNING CITY COUNCIL

REGULAR MEETING

NOVEMBER 21, 2022

1. CALL MEETING TO ORDER:

Mayor Little called the Regular meeting of the Pinconning City Council to order at 5:00pm.

2. SWEARING IN OF ALL NEWLY ELECTED COUNCIL/ROLL CALL:

City Clerk Jessica View swore in all new members and then the Mayor.

Present: Kuehne, Johnson, LaPorte, Chant, Boettcher, Mayor Little

3. OPENING CEREMONY:

Pledge of Allegiance led by Mayor Little

Also present:

Rebecca Lakin, City Manager

Amy Bromberg, City Treasurer

Jessica View, City Clerk

Craig Barnt, Pinconning Journal

4. MAYOR'S COMMENT:

Mayor Little thanked Council Member LaPorte for her efforts in coming to the meetings despite her health issues.

5. APPROVAL OF AGENDA:

A motion was made by Boettcher seconded by LaPorte to approve the agenda as presented. All yeas, motion carried.

6. APPROVAL OF CONSENT AGENDA:

A motion was made by LaPorte seconded by Johnson to approve the consent agenda as presented. Roll call taken, all yeas motion carried.

7. TREASURERS REPORT/COMMITTEE REPORTS:

Budget adjustments were presented by the Treasurer. A motion by Boettcher, seconded by LaPorte to approve the budget adjustments as presented. Roll call taken, all yeas motion carried. Mayor Little indicated the Fireboard Meeting was held but due to lack of acceptable agenda preparation by the board, the City of Pinconning did not stay for the scheduled meeting. The NBA meeting will be November 29 and City Manager Lakin indicated she attended the DDA meeting, and a gentleman from the MEDC made a presentation regarding new ideas to revitalize the downtown area.

8. PRESENTATIONS:

None

9. OLD BUSINESS:

A. Parking options on 3rd street between Jennings and Rhodes Streets

This item has been on Old Business for 4 consecutive meetings. A new option for parking was introduced to open Rhodes Street for parallel parking and allowing one parallel spot after the driveway of the resident on 3rd Street. No parking from the end of the parallel spot to the stop sign. A sign will be placed stating "No Parking in Driveway". The homeowner was present, and he thought this option was the correct one. A motion by Chant seconded by Kuehne to adopt the new proposal. Roll call taken **Kuehne yes, Chant yes, Little yes, LaPorte yes Johnson yes and Boettcher no. Motion carried.**

10. NEW BUSINESS:

A. Adoption of Resolution #2022-15 A Resolution authorizing the City Manager to sell Unused and Surplus Equipment

The DPW and Wastewater employees gathered a list of equipment that are taking up space and no longer needed. City Manager Lakin is asking Council to allow her to auction or bid these items out. A motion was made by Boettcher, seconded by LaPorte to approve Resolution #2022-15 as presented. Roll call taken, all yeas, motion carried.

B. Adoption of Resolution #2022-16 A Resolution allowing write-offs of unclaimed utility credits

During the City's recent audit, the auditor suggested we clean up some of the credit accounts that are over 1 year and under \$100.00, this resolution allows the treasurer to write off these amounts on a yearly basis. A motion was made by Boettcher seconded by LaPorte to approve Resolution #2022-16 as presented. Roll call taken, all yeas, motion carried.

C. Adoption of Resolution #2022-18 A Resolution approving Pinconning City Council 2023 Meeting Schedule

The second Monday after an election is designated as the meeting for swearing in newly elected officials and adopting a resolution for the coming year meeting schedule. A motion was made by Boettcher, seconded by LaPorte to approve Resolution #2022-18 as presented. All yeas, motion carried.

D. Approval of Site Plans for Dollar Tree/Family Dollar Parking Requirements

The city does not have a Planning Commission currently, so Council is able to act in their place. The site plans include parking spaces. The number of spaces exceed the amount required so this is a good thing. Approval is needed for the plans to proceed. A motion was made by Boettcher, seconded by Johnson to approve the site plan as presented. All yeas, motion carried.

E. Update on Santa in the City

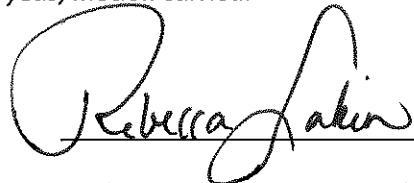
The committee indicated things are moving along very nicely with donations and cookies. The things we need are helping hands for set up and clean up. They are asking for all hands-on deck in any way anyone can help. This event will be December 7 from 5-7:00pm.

11. PUBLIC COMMENT:

Mayor Little announced his resignation effective November 30, 2022. He indicated he no longer has the time available to devote to city activities and he feels he is moving in a different direction.

12. ADJOURNMENT:

With nothing further to address, a motion was made by Boettcher, seconded by LaPorte to adjourn the Regular City Council Meeting at 5:47 pm. All yeas, motion carried.

A handwritten signature in black ink that reads "Rebecca Lakin". The signature is written in a cursive style with a horizontal line underneath the name.

Rebecca Lakin, Acting City Clerk

PINCONNING CITY COUNCIL

SPECIAL MEETING

DECEMBER 5, 2022

1. CALL MEETING TO ORDER:

Mayor Pro-Tem Boettcher called the Regular meeting of the Pinconning City Council to order at 5:00pm.

2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pro-Tem Boettcher

3. ROLL CALL:

Present: Kuehne, Boettcher, LaPorte, Johnson

Absent: Chant

A motion was made by Council Member Johnson, seconded by LaPorte to excuse the absence of Chant due to illness. All yeas, motion carried.

Also present:

Rebecca Lakin, City Manager

Jessica View, City Clerk

Craig Barnt, Pinconning Journal

4. APPROVAL OF THE AGENDA

A motion was made by Kuehne, seconded by LaPorte to approve the agenda as presented. All yeas, motion carried.

5. NEW BUSINESS

A. Acceptance Oof Mayor Little's Resignation Letter

On November 21, 2022, at the regular scheduled monthly City Council meeting, Mayor Little was sworn in as Mayor for a 3-year term. In Public Comment, he announced his resignation effective November 30, 2022. The meeting was immediately adjourned before the council could accept his resignation. A motion was made by Johnson, seconded by LaPorte to accept Mayor Little's resignation. All yeas, motion carried.

B. Approval to move forward with filling the mayor seat and vacant council member seat

According to the city's charter, vacant seats require letters of intent to be presented within 30 days. City Manager Lakin has asked council for approval to promote these letters through social media and Facebook. The deadline is December 12, 2022. A motion was made by Kuehne, seconded by LaPorte to proceed as recommended. All yeas, motion carried.

C. Approval to remove Mayor Little as a signer from all banking accounts

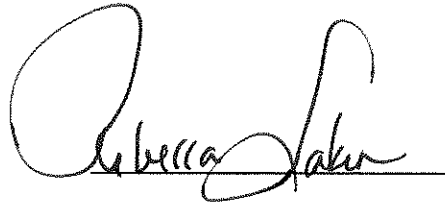
It is customary when a signer on the bank accounts leaves to have their name removed. An approval is needed by council to proceed with this standard process. A motion was made by Johnson, seconded by Kuehne to approve this request. Roll call taken, all yeas, motion carried.

6. PUBLIC COMMENT :

None

7. ADJOURNMENT:

With nothing further to address, a motion was made by Johnson, seconded by Kuehne to adjourn the Special City Council Meeting at 5:04 pm. All yeas, motion carried

A handwritten signature in cursive script, reading "Rebecca Lakin", written over a horizontal line.

Rebecca Lakin, Acting City Clerk