

**City of Pinconning Downtown Development Authority**

Meeting Minutes

July 6, 2021

In Person- City Hall

Meeting called to order at 1:35 pm

**Members Present:** Chairman Brian Saha, Treasurer Josh Klee, Secretary Tricia Foldie, Lorie Szyperski, Linda Austin

**Quorum Present**

**Members Absent:** Vice Chairman Matt Hycki, Cliff Holland, John Aspinall

**Approval of Minutes:** Minutes for June 1, 2021, reviewed.

Motion by Josh Klee to approve meeting minutes from June 1, 2021, as submitted.

Second by Linda Austin

Discussion: None, Motion Carried

Motion by Josh Klee to approve the Public Forum Minutes from June 1, 2021.

Second by Linda Austin

Discussion: None, Motion Carried

**Presentations:**

- A. **SAJ Digital:** No Presentation
- B. **Friend of the Community Center:** Dennis provided an update on renovations. A contract is being drawn up with Division on Aging to hold Event Kitchens at the Community Center. Handicap bathrooms will be added to the front of the building. Ken Selle donated material to help with some of the renovation projects.
- C. **Craig Barnt Pinconning Sesquicentennial Planning:** Craig presented some of the projects the Chamber has been working on to raise money for the 150-year celebration. The Chamber plans to celebrate by hosting events every month in 2022. A logo has been created and shirts will be made in the Fall of 2021.

**Treasurer Report:** Treasurer's report from 7/1/2020 to 6/30/2021 reviewed showing and ending balance of \$49,467.64.

Motion by Lorie Szyperski to approve the treasury report.

Second by Tricia Foldie

Discussion: None, Motion Carried

**Old Business:**

- A. **Community Building & Parks:** See presentations
- B. **Gateway Signs:** Brian spoke to MDOT about adding a culvert. MDOT will be sending an application and then an inspection will be done.
- C. **Streetscape Projects & Improvement/Christmas Decorations:** Motion by Josh Klee to approve paying Turks \$500.00 for mid-summer clean up.  
Second by Linda Austin  
Discussion: None, Motion Carried
- D. **Building/Facade Revitalization:** No Report
- E. **Web Status/Updates:** Dan Murawski will be contacting Sam to make updates needed on website.
- F. **City of Pinconning Marketing Plan Discussion:** No Update
- G. **2020/2021 DDA Budget Update:** No Update

- H. **Required State of Michigan DDA Reporting:** No Update
- I. **City Management Agreement Status:** No Update
- J. **DDA Bylaws Review:** Motion made by Josh Klee to forward updated Bylaws to City Council for adoption.  
Second by Lorie Szyperski  
Discussion None, Motion Carried
- K. **150 Year of City of Pinconning Celebration Marketing Plan for 2022:** See presentation
- L. **2021/2022 Fiscal Year Budget approved and project discussion:** Current projects being considered are the 150-year celebration, Ballfields and Tennis Courts.

**New Business:**

- A. **Bills and Accounts to Pay:** Motion made by Josh Klee to pay \$10,428.16 to Bronner's along with any outstanding bills due.  
Seconded by Linda Austin  
Further Discussion: None, Motion Carried

**Public Comment:** None

**Adjournment:** Motion made by Josh Klee to adjourn the meeting.  
Second by Linda Austin  
Further Discussion: None, Motion Carried

Meeting adjourned at 2:54 pm

Next Meeting August 3, 2021 at approximately 1:30 at City Hall

Respectfully submitted by Tricia Foldie, DDA Secretary

**Minute Approved** \_\_\_\_\_ **Date** \_\_\_\_\_

**Brian Saha, Chairperson**