

PINCONNING CITY COUNCIL

REGULAR MEETING

DECEMBER 19, 2022

1. CALL MEETING TO ORDER:

Mayor Pro-Tem Boettcher called the Regular meeting of the Pinconning City Council to order at 5:00pm.

2. ROLL CALL:

A motion was made by Chant, seconded by Kuehne to excuse the absence of LaPorte due to hospitalization. All yeas, motion carried.

Present: Kuehne, Johnson, Chant, Mayor Pro-Tem Boettcher

Absent: LaPorte

Also Present:

Rebecca Lakin, City Manager

Jessica View, City Clerk

Craig Barnt, Pinconning Journal

3. OPENING CEREMONY:

Pledge of Allegiance led by Mayor Pro-Tem Boettcher

4. MAYOR'S COMMENT:

Mayor Pro-Tem Boettcher thanked Council Members for the wonderful success of Santa in the City December 7 and a huge shout out to all the sponsors and city staff.

5. APPROVAL OF AGENDA:

A change in Item E. was made to delete the appointments by the mayor and replaced with a request from the Pinconning Linwood Chamber of Commerce for the city's help with managing upcoming grants for a Park Master Plan. A motion was made by Chant, seconded by Johnson to accept the agenda as presented with the changes. All yeas, motion carried.

6. APPROVAL OF CONSENT AGENDA:

A motion was made by Chant, seconded by Johnson to approve the consent agenda as presented. Roll call taken, all yeas motion carried.

7. TREASURERS REPORT/COMMITTEE REPORTS:

Revenue and Expenditure reports for the month of December were included in the packet for council's review. City Manager Lakin updated council on the activities of the DDA regarding the discussion with the city for contracted services. She indicated negotiations are still underway at this time. She also stated the next Fire Board meeting is in January and the NBA meeting resulted in the current director Vicky Jones submitting her letter of resignation, their next meeting is December 20, 2022.

8. PRESENTATIONS:

None

9. OLD BUSINESS:

None

10. NEW BUSINESS:

A. Adoption of Resolution #2022-19 A Resolution to establish a policy regarding the accessibility of the Assessor's Office to Taxpayers

This resolution was requested by the city assessor to direct residents on how to communicate with their office. Because the assessor does not work out of City Hall and they are not easily accessible, this resolution dictates the correct policy to reach them. A motion was made by Chant, seconded by Johnson to approve Resolution #2022-19 as presented. All yeas, motion carried.

B. Adoption of Resolution #2022-20 A Resolution for Poverty Exemption 2023

This is an annual resolution using poverty guidelines for the upcoming year. These figures are given to the city from the assessor, and they are used for residents to get help on their property taxes. A motion was made by Chant, seconded by Johnson to approve Resolution #2022-20 as presented. A roll call was taken, all yeas, motion carried.

C. Adoption of Resolution #2022-21 A Resolution terminating MERS DC and 457 Plans

The city staff has had nothing but problems with MERS since initiating a DC and 457 Plan last year. Their staff is not helpful or friendly and their portal is not user friendly. After much discussion with MERS, City Manager Lakin decided to look elsewhere for a 457 plan for the eligible employees. Empower is the company she recommends based on price, an agent that is accessible and an easy-to-use portal. The new plan will go into effect February 1, 2023. This resolution will give MERS adequate notice for the city's termination plans and will help with the rollover of funds. A motion was made by Johnson, seconded by Kuehne to approve Resolution #2022-21 as presented. Roll call taken, all yeas, motion carried.

D. Discussion and appointment for Mayor and vacant Council Member seat

The city received 3 letters of intent for the vacant Council seat and 2 letters for Mayor. Due to the Mayor's letters of intent being by the current Mayor Pro-tem and a newly elected Council Member and the absence of an elected member, there was not enough members (4) to vote for Mayor. This will be addressed at a Special meeting before December 30, 2022.

Becky Lesniak and Robin Wiess were present at the meeting for council seat interviews. Mark Jacques was planning on coming as well but had been in contact with someone who tested positive for COVID. The council had questions for both applicants and a motion was made by Chant, seconded by Kuehne to appoint Becky Lesniak to council for a 2-year term. All yeas, motion carried.

E. Request from Pinconning and Linwood Chamber of Commerce

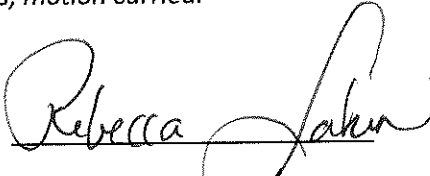
Craig Barnt, Treasurer for Pinconning and Linwood Chamber of Commerce submitted a letter requesting Pinconning City Council designating them (PLACC) as the City's representative to apply for grants for a Park Master Plan. After a discussion, a motion was made by Chant, seconded by Johnson to approve the designation for the PLACC to seek funding. Roll call taken, all yeas, motion carried.

11. PUBLIC COMMENT:

None

12. ADJOURNMENT:

With nothing further to address, a motion was made by Chant, seconded by Kuehne to adjourn the Regular City Council Meeting at 5:43 pm. All yeas, motion carried.



Rebecca Lakin, Acting City Clerk

PINCONNING CITY COUNCIL

SPECIAL MEETING

DECEMBER 21, 2022

1. CALL MEETING TO ORDER:

Mayor Pro-Tem Boettcher called the Regular meeting of the Pinconning City Council to order at 5:00pm.

2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pro-Tem Boettcher

3. ROLL CALL:

Present: Kuehne, Boettcher, Johnson, Chant, Lesniak

Absent: LaPorte

A motion was made by Council Member Chant, seconded by Lesniak to excuse the absence of LaPorte due to illness. All yeas, motion carried.

Also present:

Rebecca Lakin, City Manager

Jessica View, City Clerk

4. APPROVAL OF THE AGENDA

A motion was made by Lesniak, seconded by Chant to approve the agenda as presented. All yeas, motion carried.

5. NEW BUSINESS

A. Discussion and appointment of vacant Mayor and Council seat

In speaking with the City Attorney, City Manager Lakin was told due to extenuating circumstances with a very ill council member and the Charter specifically stating the mayor seat **MUST** be filled in 30 days, he authorized the 2 council members vying for the mayor seat to be able to vote in this case. Although courtesy and politeness dictate the abstaining from voting for themselves, it is imperative to follow the Charter.

After discussion, a motion was made by Lesniak, seconded by Kuehne to appoint council member Johnson as mayor. A roll call vote was taken: Kuehne, Johnson, Lesniak **YEA** Boettcher, Chant **NAY** Motion **not carried**.

A motion by Chant, seconded by Boettcher to appoint Mayor Pro-Tem Boettcher as mayor. Roll call taken: Boettcher, Chant **YEA** Kuehne, Lesniak, Johnson **NAY** Motion **not carried**.

Upon further discussion, Johnson decided to withdraw his letter of intent. A motion was made by Johnson, seconded by Stephanie to appoint Boettcher as mayor. Roll call taken: **All yeas motion carried**.

B. Appointment of Mayor Pro-Tem and board members

Since Boettcher became Mayor, a vacancy for a council member was now available. Upon discussion, a motion was made by Johnson, seconded by Chant to appoint Robin Wiess as the new council member, all yeas, motion carried. Wiess was sworn in after the meeting.

Mayor Boettcher appointed Johnson to the NBA board, Boettcher to the DDA board, Lesniak and Wiess are appointed to the Fire board.

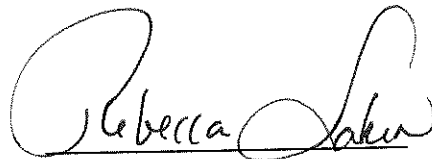
6. PUBLIC COMMENT:

Dennis Whitney commented on the success of the Santa in the City and will be ready to go again next year.

Carole Maida commented on how proud she was of council and how things are moving forward.

7. ADJOURNMENT:

With nothing further to address, a motion was made by Kuehne, seconded by Lesniak to adjourn the Special City Council Meeting at 5:24 pm. All yeas, motion carried

A handwritten signature in black ink that reads "Rebecca Lakin". The signature is written in a cursive style with a large, looping initial "R".

Rebecca Lakin, City Manager