

PINCONNING CITY COUNCIL

REGULAR MEETING

FEBRUARY 22, 2022

1. CALL MEETING TO ORDER:

Mayor Little called the regular meeting of the Pinconning City Council to order at 5:00pm.

2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Little.

3. ROLL CALL:

Present: Kuehne, Little, Chant, Boettcher

Absent: Ford, LaPorte and Morris

A motion was made by Boettcher, seconded by Kuehne to excuse the absences of Council Members Morris, LaPorte and Ford due to personal reasons. All yeas, motion carried.

Also present:

Rebecca Lakin, City Manager/City Clerk

Amy Bromberg, City Treasurer

Craig Brandt, Pinconning Journal

4. MAYOR'S COMMENT:

Mayor Little spoke of the 2 recent water main leaks and thanked the residents for their patience and praised the guys on their hard work in nasty conditions to restore water and fix the leaks.

5. APPROVAL OF AGENDA:

Mayor Little removed Item F- Appointment of City Clerk indicating a Special Meeting will be held on March 9 to address this item before the budget workshop. He also replaced item F with Approval of the City's portion for an ambulance for the NBA and item H- discussion regarding amending Ordinance 20181217- Prohibiting of Marihuana establishments in the City of Pinconning. A motion was made by Boettcher, seconded by Kuehne to approve the agenda with the additions. All yeas motion carried.

6. APPROVAL OF MINUTES:

A motion was made by Boettcher, seconded by Chant to approve the minutes of January 18, 2022, Regular City Council Meeting. All yeas, motion carried.

7. APPROVAL OF BILLS:

A motion was made by Boettcher, seconded by Chant to approve the monthly bills of \$107,562.84 as presented. All yeas, motion carried.

8. TREASURER'S REPORT/COMMITTEE REPORTS:

Mayor Little informed Council the NBA budget workshop was cancelled last week due to lack of information and is rescheduled for February 24. The Mayor, City Treasurer and City Manager will also be attending. He also stated he attended the Fire Board's staffing workshop, and the Fire Board wants to hire full time fire fighters 5 days a week 24/7. The estimated cost to each entity would be approximately \$80,000.00. Mayor Little indicated to the board the city does not have extra money at this point. Their next meeting is scheduled March 10 for a budget workshop.

9. PRESENTATIONS:

None

10. OLD BUSINESS:

None

11. NEW BUSINESS:

A. Adoption of Amendment to Ordinance #612- Amendment to Permit & Regulate Mobile Food Truck Vehicle Vendors

This ordinance is very old and outdated and does not include mobile food truck vendors. This amendment will allow permission and regulations of mobile food vendors. We as a city welcome new growth and varieties of new food options; so, this amendment will allow the provisions to safely incorporate mobile food vendors to operate within the city limits for events throughout the year. A motion was made by Boettcher, seconded by Chant to amend ordinance #612 as presented. All yeas, motion carried.

B. Approval for the use of the park for "Tuesdays in the Park" Concerts

Discussion was held regarding a request from the Pinconning and Linwood Chamber. This is an annual request that council always approves. A motion was made by Council Member Boettcher, seconded by Kuehne to approve the Chamber request with no fees. All yeas, motion carried.

C. Approval for the use of the park for a Car Show on September 17, 2022

Discussion was held regarding a request from the Idhj youth camp to sponsor a car show in the park on September 17, 2022. This camp sponsored their first annual show last year with great success. A motion

was made by Council Member Boettcher, seconded by Council Member Chant to approve the September 17, 2022, car show with no fees. All yeas, motion carried.

D. Approval to proceed with the refinancing of the city's bonds

Discussion was held regarding the next step in refinancing our bonds. City Manager Lakin provided definite figures and has established the city will save a minimum of \$458,000 dollars. The question tonight regards 2 options for proceeding. Option A is to reduce the number of years for pay back from 40 to 35 years. This option would have the most savings. Option B is having a minimum of extra cash flow of approximately \$20,000 dollars a year. A motion was made by Boettcher, seconded by Kuehne to proceed with the financing and choosing option B, more cash flow. All yeas, motion carried.

E. Utilizing and improving the River Walk

The mayor had given the council members a project last month to come up with agenda items that would benefit the city. This agenda item is a collaborative venture from Council Member Boettcher and Council Member Ford. They both expressed a desire to improve the River Walk. The mayor appointed a committee of Boettcher, Ford and Kuehne to come up with ideas and bring these back to council for the March 21, 2022, Regular City Council Meeting.

F. Approval for City's portion of NBA'S new ambulance

Discussion was held regarding a unique opportunity for the NBA. A 2005 ambulance with only 28,000 miles has been offered to the NBA for approximately \$22,000. The NBA wants to act on it immediately, the mayor is asking for approval for the City Manager to spend up to \$5,000.00 for the city's portion of the purchase. A motion was made by Council Member Boettcher, seconded by Council Member Chant to approve this purchase. All yeas, motion carried.

G. Budget Workshop Dates

City Manager Lakin has proposed 2 dates for Budget Workshops. March 9, 2022, at 5:00pm will be the first one and will begin after the Special Meeting. The 2 one is March 17 at 5:00pm if needed. She also provided future dates for the budget hearing on May 1, 2022, and the adoption of the budget on May 10, 2022, both beginning at 5:00pm.

H. Discussion regarding amending Ordinance 20281217- Prohibition of Marihuana Establishments

Mayor Little wanted to inform council at the Regular March City Council Meeting we will be discussing amending this ordinance and allowing dispensaries in the City of Pinconning.

12. PUBLIC COMMENT:

Craig Barnt, Pinconning Journal, questioned Mayor Little's authority for appointing committees. It is made clear in the City Charter Section 6.1 that the mayor has authority to appoint committees. He also questioned the need for food truck licenses to be posted on the truck. The amended ordinance, in Section

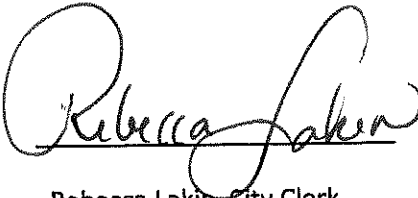
2 A. it is stated that all food trucks must have their license/permit clearly posted. He also wanted a repeat of the dates for budget workshops and Public Hearings.

Carole Maida, 424 Libby Street, acknowledged that the purchase of the ambulance is a good idea as well as the improving of the River Walk. She also stated her, and the other 2 Board of Review members will be going to training this Thursday February 24.

Patrick Johnson, 304 third Street, commented that he is interested in joining the DDA or City Council. He is also stressed that he wants to make a difference for the residents of Pinconning.

12. ADJOURNMENT:

With nothing further to address, a motion was made by Boettcher, seconded by Kuehne to adjourn the Regular City Council Meeting at 5:51 pm. All yeas, motion carried.

A handwritten signature in black ink that reads "Rebecca Lakin". The signature is written in a cursive style with a large, looping initial "R".

Rebecca Lakin, City Clerk

PINCONNING CITY COUNCIL

SPECIAL MEETING

MARCH 2, 2022

1. CALL MEETING TO ORDER:

Mayor Little called the Special meeting of the Pinconning City Council to order at 5:00 pm.

2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Little.

3. ROLL CALL:

Present: Kuehne, Little, Chant, Boettcher, LaPorte and Morris

Absent: Ford

A motion was made by Boettcher, seconded by LaPorte to excuse the absence of Council Member Ford due to work conflicts. All yeas, motion carried.

Also present:

Rebecca Lakin, City Manager/City Clerk

Amy Bromberg, City Treasurer

4. APPROVAL OF AGENDA:

A motion was made by Council Member LaPorte, seconded by Boettcher to approve the agenda as presented. All yeas, motion carried.

5. NEW BUSINESS:

A. Approval of \$4950.00 for the purchase of a new furnace for Head Start

Last Friday, February 25, 2022, the City Manager received a call regarding the results of an inspection on the furnace at the Head Start building. The furnace was emitting high levels of carbon monoxide and occupants were told to leave the premise and a new furnace needed to be installed. We received a bid from Meihl's Mechanical and Custom Engineering. The lowest bid was Custom Engineering for \$4950.00. Due to the City Manager only having authority to authorize emergency funds up to \$2,000.00 a Special Meeting was held. A motion by Council Member Boettcher, seconded by Morris was made to approve the bid of \$4950.00 for Custom Engineering. All yeas, motion carried.

B. Appointment of the new City Clerk

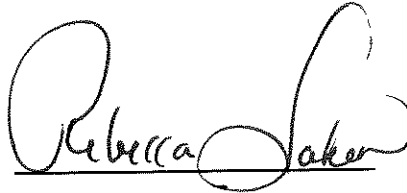
Ashley Haas has been working for the city as the Administrative Assistant for several months now and has decided to become a permanent part of the team. She was sworn in as City Clerk after the meeting.

6. PUBLIC COMMENT:

None

7. ADJOURNMENT:

With nothing further to address, a motion was made by Boettcher, seconded by LaPorte to adjourn the Special City Council Meeting at 5:05 pm. All yeas, motion carried.

A handwritten signature in black ink that reads "Rebecca Lakin". The signature is written in a cursive style with a horizontal line underneath the name.

Rebecca Lakin, City Clerk

PINCONNING CITY COUNCIL
SPECIAL CITY COUNCIL MEETING
MARCH 9, 2022

1. CALL MEETING TO ORDER:

Mayor Little called the special meeting of the Pinconning City Council to order at 5:01.

2. ROLL CALL:

Present: *Boettcher, Kuehne, Chant, Mayor Little*

A motion was made by Council Member Boettcher, seconded by Kuehne to excuse Council Members Ford, Morris and LaPorte for scheduling conflicts and sickness. All yeas, motion carried.

3. OPEN CEREMONY:

The Pledge of Allegiance was led by Mayor Little.

Also present:

Rebecca Lakin, City Manager

Amy Bromberg, City Treasurer

Ashley Haas, City Clerk

4. APPROVAL OF AGENDA:

A motion was made by Boettcher seconded by Chant to approve the agenda. All yeas motion carried.

5. NEW BUSINESS:

A. Discussion regarding 2022-2023 Budget

Tonight's only topic is to discuss the upcoming fiscal year budget. This meeting is informational and aids as an insight into budget preparation. All council members present were given a brief overview of definitions and line-item descriptions. A lot of good questions and ideas were shared. It was agreed the second budget meeting tentatively scheduled for March 17 will no

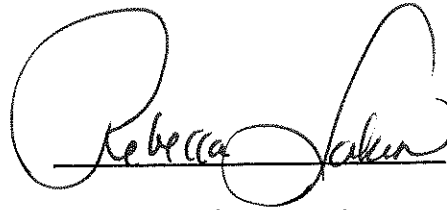
longer be necessary. The City Manager will present the preliminary budget to City Council by April 11, 2022

6. PUBLIC COMMENT:

None.

7. ADJOURNMENT:

With nothing further to address, a motion was made by Boettcher seconded by Kuehne to adjourn the Special City Council Meeting at 6:32pm. All yeas, motion carried.

A handwritten signature in cursive script that reads "Rebecca Lakin". The signature is written in black ink and is positioned above a horizontal line.

Rebecca Lakin, City Manager