

**PINCONNING CITY COUNCIL**

**REGULAR MEETING**

**SEPTEMBER 20, 2021**

**1. CALL MEETING TO ORDER:**

Mayor Little called the regular meeting of the Pinconning City Council to order at 5:00pm.

**2. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mayor Little.

**3. ROLL CALL:**

**Present: Boettcher, Kuehne, LaPorte, Little, Ford, Chant**

**Absent: Morris**

Motion by LaPorte, seconded by Boettcher to excuse absence of Council Member Morris. All yeas, motion carried.

**Also present:**

Rebecca Lakin, City Clerk

Amy Bromberg, City Treasurer

Sara Cloutier, Consultant

Craig Brandt, Pinconning Journal

**4. MAYOR'S COMMENT:**

Mayor Little thanked all staff who helped with the park issues and a special thanks to Sarah Cloutier for all of her participation in making the Homecoming Parade a great success for the City. Mayor Little did ask that Council be more active with these civic events in the future,

**5. APPROVAL OF AGENDA:**

A motion was made by LaPorte, seconded by Boettcher to approve the agenda. All yeas motion carried.

## **6. APPROVAL OF MINUTES:**

A motion was made by Ford, seconded by Laporte to approve the minutes of the August 16, 2021 Regular City Council Meeting, and the minutes of the August 30, 2021 Special City Council Meeting. All yeas, motion carried.

## **7. APPROVAL OF BILLS:**

A motion was made by LaPorte, seconded by Boettcher to approve the bills as presented. All yeas, motion carried.

## **8. TREASURER'S REPORT/CITY MANAGER UPDATE:**

Council Member Boettcher suggested the City's committee's start up again. A motion was made by Ford, seconded by LaPorte to resume these committees. All yeas, motion carried.

## **9. PRESENTATIONS:**

None

## **10. OLD BUSINESS:**

### **A. Council Member Agenda items**

Mayor Little decided to table this item until the November 15, 2021 Regular City Council Meeting. A motion was made by Boettcher, seconded by LaPorte to table council agenda ideas until the November 2021 Council Meeting. All yeas, motion carried.

### **B. Adoption of Resolution 2021-09 Revised Purchasing Policy**

Discussion was held on the changes made to the Resolution 2021-09. See New Business for approval.

### **C. Discussion regarding proposal for Police Services**

Interim City Manager Lakin spoke with Council on the different options she is researching for Police Protection. She mentioned the contracting with Pinconning Township, a collaboration between the school and the City, an ad she is placing for a part-time officer for just the City, a millage and Tribal assistance. She indicated she is putting a poll on Facebook and a Town Hall meeting is scheduled for October 13 from 6:00pm-8:00pm so residents can voice their opinions regarding a millage. The Council appreciated all the options given and hopes to have something in place by the October 18 Regular City Council Meeting.

## **11. NEW BUSINESS:**

### **A. Approval of the DDA Bylaws**

Discussion was held regarding the approval of the new DDA Bylaws. With no concerns or questions, a motion was made by Boettcher, seconded by LaPorte to approve the DDA Bylaws as presented. All yeas, motion carried.

### **B. Approval of Termination Agreement for Daniel Murawski**

Discussion was held regarding the paperwork for termination benefits for Daniel Murawski. A motion was made by LaPorte, seconded by Ford to approve the termination paperwork as presented. All yeas, motion carried.

### **C. Approval to remove Daniel Murawski from all City bank accounts**

It is customary to remove a salaried staff employee from City banking accounts due to termination. After discussion, a motion was made by Boettcher, seconded by LaPorte to approve the removal of Daniel Murawski from all City bank accounts. All yeas, motion carried.

### **D. Approval to remove monies from Forfeiture and Restitution accounts to common account and close both accounts**

Discussion was held regarding the need to combine the Forfeiture and Restitution accounts to the common account. A motion was made by Ford, seconded by LaPorte to move monies from these accounts to the common account and close the accounts. All yeas, motion carried.

### **E. Approval for use of Doc Letchfield Park October 16, 2021 for the Great Pumpkin Challenge**

Discussion was held regarding approval for the use of the City Park by the Pinconning and Linwood Chamber of Commerce on October 16 for the Great Pumpkin Challenge. A motion was made by LaPorte, seconded by Boettcher to approve the use of the park. All yeas, motion carried.

### **F. Resolution 2021-09 – Adoption of Revised Purchasing Policy**

This item was on Old Business as well and after some verbiage changes and dollar amounts corrected, a motion was made by LaPorte, seconded by Boettcher to approve Resolution 2021-09 Revised Purchasing Policy as presented. All yeas, motion carried.

### **G. Amendment to Resolution 2020-02 and Tax Exemption Ordinance #09**

Adoption of this Amended resolution/ordinance would allow Whispering Pines to change their tax status from a summer/winter tax retrieval to a PILOT program that will bring more revenue

to the City and allow for them to apply for a grant to enable renovations to the existing apartments in Phase I. The deadline for the grant is October 1, 2021. Discussion was held and a motion was made by Boettcher, seconded by Ford to adopt the Amended Resolution 2020-02/Tax Exemption Ordinance #09. **Roll Call: Boettcher, LaPorte, Chant, Ford, Little all yeas, Kuehne abstain. Motion carried**

#### **H. Discussion of promotion of Interim City Manager to City Manager**

Discussion was held regarding the promotion of the Interim City Manager to City Manager. A motion was made by Boettcher, seconded by Ford to approve the promotion of Interim City Manager to City Manager. All yeas, motion carried.

#### **I. Review proposed City Manager contract and Appointment and swearing in of new City Manager**

Discussion was held regarding the details of the City Manager contract and a motion was made by Boettcher, seconded by Kuehne to appoint Rebecca Lakin as the new City Manager. All yeas, motion carried.

#### **12. PUBLIC COMMENT:**

Al Thompson, Code Enforcement official, discussed the liability of the City regarding the condemned properties. He also wanted a Rental list for inspections and wanted permission from Council on some minor zoning decisions. He lastly spoke regarding an abandoned property on 2<sup>nd</sup> street that the owner would like to donate to the City.

Dorothy Wodja, 538 S. Mercer St commented on her son, Jeremy Cooper's property at 110 Water St and the mess it is in. She agreed it needed to be cleaned up, but she was concerned with a resident who was harassing and swearing at him while her grandchildren were present.

Lisa Little, 309 2<sup>nd</sup> St responded to the resident at 538 Mercer St about the blight issues and the harassment she is dealing with from the resident at 110 Water Street. She explained she was the one who spoke with him and no one from the City had anything to do with her conversations with him.

Craig Barnt, Pinconning Journal, indicated a roll call should be done for Agenda Item G. This was done after his comment.

Lorcie Ford, Council Member, mentioned she has raffle tickets available for sale.

**ADJOURNMENT:**

With nothing further to address, a motion was made by LaPorte, seconded by Boettcher to adjourn the regular City Council Meeting at 5:52pm. All yeas, motion carried.

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Rebecca Lakin, City Clerk