

DOWNTOWN DEVELOPMENT AUTHORITY MEETING

Minutes February 5, 2019

Public Meeting called to order at 1:17 pm

ROLL CALL: Present; Chairman Brian Saha, Jeanette Marks, Josh Klee, Matt Hycki, Tricia Foldie Absent: Cliff Holland, Lori Szperski, John Aspinall. Quorum: Present

CITY ADMIN REP: City Manager, Dawn Hoder

MINUTES: Minutes 1/18/19 reviewed. Josh K/Jeanette M: Motion to approve meeting minutes from 1/18/19.

Yeas: All Nays: None. Motion carried.

TREASURER'S REPORT: Fund Balance as of 171,366.52 as of 1/31/19. Josh K/Matt H: Motion to accept Treasurer's report. Yeas: All Nays: None. Motion carried

ITEM FOR DISCUSSION

Streetscape Status: Explore options of repairing pole by Subway. Snapped at ground level. Currently at allowed amount of insurance claims. Another claim would raise insurance premium. DDA willing to help with cost. Previous repairs to light fixture cost \$5-7,000. State will not allow to block M-13 to repair from that site. Need to explore options.

Community Building Report: Non Profit Status: Gale Schmidt continues to work on obtaining 501c3 status. DDA needs 501c3 to apply for big grants for the community. Need to appoint 5-7 person committee. Recommendation from Brian that committee be made up of community members/organizations/schools that utilize the community building. Brian would like volunteers referred to him. Maintenance: Leak by woman's bathroom in hallway. Call universal to see where leak is coming from. Bock Electric will give us price to repair one light in gym that is out. Events: Food Pantry Bingo every 3rd Sunday.

Welcome Sign: Steve Barrett will visit possible sites to take pictures and do drawings, to then present at next

DDA meeting. Land needs to be secured. Township has been unresponsive to Brian's request for ordinance/variances regarding signs that fall within the township. New electrical service needs established for north and south signs on M-13. Goal of signs being up by Memorial Day. Jeanette inquired who is going to manage signs. Josh replied that Craig Barndt will act on behalf of Chamber of Commerce to do this. Owner

of Centurytel is interested in leasing land, Long term and secured. If property gets sold lease gets passed to new owners. Property by Dean Arbour is for sale. Unknown details. School property is secured. Dawn Hoder questioned who will maintain signs in future if DDA were ever dissolved. Brian Saha responded that advertising would pay for maintenance, long term, with no mention of specific entity that would maintain signs if DDA were dissolved. Revenue from these signs will go to whomever is making payments. Josh will address the Chamber of Commerce at Feb 14" meeting to discuss possibility of chamber helping with some costs of signs,

Streetscape Improvement: Lori not present to give update. Tricia added that Bay City uses zip ties to secure decorations to poles.

Web Status: Sam in audience. Gave January analytics. Visits to the site are increasing. Suggests we list, events and put pics up about our projects, i.e., signs. Council agreed to make generic email to post as a link to reach council members individual emails. Act 57 requires development plan, meeting minutes, etc to be posted on website. Need work on this,

Water tower: Working with attorney. Company leasing tower is in violation of contract for non-payment.

Marketing Plan: Fleece & Vanderbrink suggested by Dawn Hoder for work on updates. City plans, charters, etc. need updated. City still classified as economically distressed. Further discussion is needed.

DDA Budget/Goal Setting: 171,000 in bank, Approx. 65,000 for signs. New law requirement to expend all funds by June of 2019. DDA board welcoming ideas, Audit reports will be available at Feb council meeting.

BROWNFIELD REDEVELOPMENT AUTHORITY MEETING

Minutes February 5, 2019

Public Meeting called to order at 2:09pm

ROLL CALL: Present: Chairman, Brian Saha, Jeanette Marks, Josh Klee, Matt Hycki, Tricia Foldie Absent. Lori Szyperski, John Aspinall, Cliff Holland
Quorum: present City Admin Rep: City Manager, Dawn Hoder

MINUTES: Minutes from January 18, 2019 were reviewed. Josh K/Matt H: Motion to approve meeting minutes from 01/18/19 as submitted. Yeas: All Nays: None. Motion carried

TREASURER'S REPORT: Fund balance of \$0.00 as of 01/31/19 Josh K/Matt H: Motion to approve treasurer's report as submitted. Yeas: All Nays: None, Motion carried.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

PUBLIC COMMENT:

None.

ADJOURNMENT: Matt H/Josh K: Motion to adjourn meeting. Yeas: All Nays: None. Motion carried.

Meeting adjourned
2:10pm

Amy Bromberg, Minutes
Secretary

Brian Saha, DDA
Chairman